



Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

**AGENDA**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**February 6, 2017**

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Board of Education Conference Room A/B

TIME: 6:00 p.m.

- I. Call to Order
- II. Public Comment
- III. Business Services
- IV. Actionable Items
  - A. Skyward Software License Contract Extension
- V. Updates and Reports
  - A. Purchases – Update
  - B. 2015-16 – Audited Financial Statements – Review
- VI. Agenda Items
- VII. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only discuss subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office, 424-6701, prior to the meeting date to make appropriate arrangements.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda.



BACKGROUND

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**February 6, 2017**

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI  
Board of Education Conference Room A/B

TIME: 6:00 p.m.

I. Call to Order

II. Public Comment

III. Business Services

IV. Actionable Items

A. Skyward Software License Contract Extension

Copy of the following is included as Attachment A:  
Skyward Software License Contract Extension Agreement

Phil Bickelhaupt, Director of Technology, will present to the committee details of the Skyward Software License Contract Extension Agreement

The administration recommends approval of the Skyward Software License Contract Extension beginning July 1, 2017 and ending June 30, 2020 for a total cost of \$8.00 per pupil based upon third Friday count of the previous year

V. Updates and Reports

A. Purchases – Update

Copies of the following invoices are included as Attachment B:  
Stratford Sign Company – Memorial Sign – Lincoln High School  
City of Wisconsin Rapids – Police Liaison Officer

B. 2015-16 – Audited Financial Statements – Review

The June 30, 2016 Independent Auditors’ Report on Communication with Those Charged with Governance and Management Advisory Comments and the Financial Statements with Independent Auditors’ Report will be reviewed with the Committee.

VI. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the Regular Board of Education meeting.

VII. Future Agenda Items

No future agenda items of the Business Services Committee were identified.

**AMENDMENT  
TO  
SAAS SOFTWARE LICENSE AGREEMENT**

This Amendment to SaaS Software License Agreement ("Amendment") is made and entered into effective the 30<sup>th</sup> day of June, 2017 (the "Effective Date"), by and between Skyward, Inc., a Wisconsin corporation, with its principal offices located at 2601 Skyward Drive, Stevens Point, Wisconsin, 54482, ("Skyward") and Wisconsin Rapids Public Schools, a Wisconsin K-12 public school ("Customer").

WHEREAS, Skyward and Customer previously entered into a SaaS Software License Agreement (the "Agreement"); and

WHEREAS, the initial term of said Agreement expires on June 30, 2017, and Skyward and Customer wish to extend the term of the Agreement for an additional three (3) years.

NOW, THEREFORE, Skyward and Customer hereby amend the terms and conditions of the Agreement to extend the term of the Agreement for an additional three (3) calendar years commencing immediately following the expiration of the initial term. The annual per student license fee for each of the three (3) calendar years of the extended term shall be as follows:

| <b>Product</b>                     | <b>FY 2018 through FY 2020<br/>(July 1, 2017 through<br/>June 30, 2020 )</b> |
|------------------------------------|--|
| Student Management Suite           | \$4.25   |
| Support – Student Management Suite | \$2.00   |
| Fee Tracking                       | \$0.75   |
| Special Education                  | \$1.00   |

Skyward and Customer hereby ratify and approve of the remaining terms and conditions of the Agreement as amended by this Amendment and the Agreement shall continue in full force and effect, as amended by this Amendment.

*Signature page follows*

**Wisconsin Rapids Public Schools**

The undersigned have hereby agreed to the terms and conditions of this Amendment as of the date first above written.

CUSTOMER:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

SKYWARD, INC.:



\_\_\_\_\_  
Signature

Ray Ackerlund  
Printed Name

Chief Marketing Officer  
Printed Title



P.O. Box 134 • 110 Connor Ave.  
Stratford, WI 54484

phone 888-264-4459 ▶ 715-687-3250

fax 715-687-4657



|  |
|--|
| <b>BILL TO</b>   |
| Lincoln High School<br>1801 16th Street<br>Wisconsin Rapids, WI 54494<br>Attn: Jackie Laatsch<br>From: Dan Drexler |

# Invoice

|            |           |
|------------|-----------|
| DATE       | INVOICE # |
| 12/21/2016 | 44252     |

|           |                |
|-----------|----------------|
| P.O. NO.  | TERMS          |
| Half Down | Due on receipt |

| DESCRIPTION  | QTY | RATE      | AMOUNT    |
|--|-----|-----------|-----------|
| <p>Tim Laatsch Memorial Sign</p> <p>1. Qty. (1) 11'H x 18'L x 2"W Two Sided internally lit "WR Tim Laatsch Memorial" sign structure per the layout supplied. Top faces will be routed .125"thk. aluminum with our standard internally lit "WR" logo. Sign body, monument base, and decorative Red, White, and Black trim will be formed and welded .080" aluminum. Sign base will have a textured finish painted to match the existing concrete foundation as close as possible. Sign will be installed on (2) 6" x 6" Steel poles with steel plates. Plates will be installed on (2) 18" Dia x 6' Deep concrete foundations with (4) 1" Dia anchor bolts per pier. Entire sign will have a urethane paint finish with a Satin Clear coat. Sign structure will enclose the Electronic Message Center as well.</p> <p>***Primary power supply to sign location will be additional or by others.</p> | 0.5 | 7,650.00  | 3,825.00  |
| <p>Electronic Message Center</p> <p>2. Qty. (1) New 5'-5"H x 8'-3"L Two sided Full Color Electronic Message Center with wireless communication with a compatible computer inside the building. Sign will have from One line of 42"H characters, 5 per line up to Eight lines of 4" characters, 22 per line. EMC has a 4'H x 8'L display area. Pixel pitch will be 16 mm. Matrix will be 72 x 144. 5 year limited gold parts warranty included with 5 hours of on site training. Primary 110V power supply to sign location will be additional or by others.</p>  | 0.5 | 36,650.00 | 18,325.00 |

|   |                    |             |
|---|--------------------|-------------|
| THANK YOU !   | <b>Sales Tax</b>   | \$0.00      |
| Remit payment within 30 days to avoid late charge plus finance charge of 1.5% per month or annual rate of 18%. Warranties may be considered void if payment not received within payment terms. Please note additional 3% surcharge added to all Credit Card payments. | <b>Total</b>       | \$22,150.00 |
|   | <b>Balance Due</b> | \$22,150.00 |

W I S C O N S I N



444 West Grand Avenue, Wisconsin Rapids, WI 54495

\* \* \* \* \*  
\* I N V O I C E \*  
\* \* \* \* \*

DATE 12/31/2016  
CUSTOMER NO. 1560  
INVOICE NO. 6115  
INVOICE DATE 12/31/2016  
PMT DUE DATE 2/26/2017

WISC RAPIDS PUBLIC SCHOOLS  
510 PEACH ST  
WISCONSIN RAPIDS WI 54494

**COPY**

| DESCRIPTION                         | BILLING CYCLE, THRU DATE          | AMOUNT      |
|-------------------------------------|-----------------------------------|-------------|
| 4TH QTR 2016 SCHOOL LIAISON OFFICER | CATEGORY: CITY-LIAIS<br>12,768.79 |             |
| 12.5 YDS OF SALT @ \$80/YD          | CATEGORY: STR-SALT<br>1,000.00    |             |
|                                     | TOTAL TO PAY                      | 13,768.79 * |

Contact: egabrielson@wirapids.org  
(715)421-8213